

ONTONAGON COUNTY ROAD COMMISSION

RESIDENTIAL DRIVEWAY CULVERT POLICY

Effective Date: 03-08-2023

NEW DRIVEWAY: The property owner or contractor responsible for constructing a new driveway within Road Commission right-of-way of County Primary or County Local roads will be required to secure a permit from the Road Commission office or from the OCRC Oxcart Permitting System [Permits – Ontonagon County Road Commission \(ontoroads.org\)](https://www.ontoroads.org/permits). The County Engineer and/or Road Foreman will determine the size, length, and type of the culvert to be installed. The cost of the installation of the new driveway and driveway culvert will be the responsibility of the property owner.

REPLACEMENT DRIVEWAY CULVERT: If, in the opinion of the Road Commission, a private driveway culvert placed in Road Commission right-of-way, deteriorates or fails to the extent that it ceases to function, the property owner will be responsible for the full cost of the culvert and installation of said culvert. The County Engineer and/or Road Foreman will determine the size, length, and type of the culvert to be installed. The property owner or contractor responsible for the installation will be required to secure a permit from the Road Commission office or from the OCRC Oxcart Permitting System [Permits – Ontonagon County Road Commission \(ontoroads.org\)](https://www.ontoroads.org/permits).

DRIVEWAY MODIFICATION: Property owners wanting to modify or extend an existing driveway access to a County Local or County Primary Road are responsible for the full cost of the modification. However, the County Engineer and/or Road Foreman will inspect the work to make sure the modification is done properly. The property owner or contractor responsible for the installation will be required to secure a permit from the Road Commission office or from the OCRC Oxcart Permitting System [Permits – Ontonagon County Road Commission \(ontoroads.org\)](https://www.ontoroads.org/permits).

WORK PERFORMED PRIOR TO OBTAINING PERMIT: Anyone performing work within Road Commission right-of-way without obtaining an approved permit may be subject to legal action. A 30-day notice will be forwarded to the owner of the property. If after the 30-day notice has expired and an approved permit is not on file at the Road Commission Office, the culvert at the identified location will be removed at the owner's expense.

CULVERT INSTALLATION & MAINTENANCE GUIDELINES:

- Ontonagon County Road Commission will discontinue selling culverts to the public for driveway installation in the county right-of-way.
- Ontonagon County Road Commission will not install driveway culverts.
- Thawing of a frozen culvert in spring or fall that is compromising normal flow of runoff water will be the responsibility of the Ontonagon County Road Commission.
- During a road reconstruction or rehabilitation project, if the drainage is addressed and it is determined that driveway culverts need replacement then the entire cost of the associated culvert is the responsibility of the Ontonagon County Road Commission